



Indiana Department of Revenue

Motor Carrier Services Division

Indiana Trucking Tips



March 2004
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Motor Carrier Calendar Notes

April 30, 2004

First quarter Intrastate Motor Carrier Fuel Tax (Form MCFT-101 available on our website at www.in.gov/dor/mcs/formlist.html#mc) and Interstate International Fuel Tax Agreement (IFTA-101) returns are due.

April, 2004

Claims for Proportional Use Credit are due. Form MCS-1789 is available on our website at www.in.gov/dor/mcs/formlist.html#mc.

State Holidays

Our offices will be closed on the following dates in observance of state holidays:

Good Friday

Friday, April 9, 2004

Primary Election Day

Tuesday, May 4, 2004

Memorial Day

Monday, May 31, 2004

Independence Day

Monday, July 5, 2004

Indiana Department of Revenue

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IRP Updates

Motor Carrier Services is pleased to announce that over 1,400 Indiana carriers have registered to process their IRP transactions and renewals via the Internet since the program began in October 2003.

- 41% of our carrier base has processed a Plate Transfer transaction through the Internet.
- 30% of our carrier base has processed an "Add Vehicles" transaction through the Internet.
- 6% of our carrier base has processed their renewal through the Internet .

We are making changes so that it will be easier to reprint vehicle cab cards.

If you are opening a new IRP account, we encourage you to visit our customer service area before 3:00 p.m..

REMINDER: Please notify the IRP Unit of any entity or operational changes, such as changing from a Sole Proprietorship to a Corporation. Important changes that have not been reported to us immediately could have a negative effect or impact on your current IRP account.

New Drop-Off Box

The Motor Carrier Services Division has installed a new drop-off box located in front of the customer service entrance. This "mailbox" will allow the carrier to drop off CDL physicals, renewals, and any other documents after our office hours. The drop-off box will be checked each business day for documents and is located at 5252 Decatur Boulevard, Suite R., Indianapolis.



Electronic Services Available with the Indiana Department of Revenue

available at www.in.gov/dor/

Electronic Payment Methods

IN-ePay

This easy, secure online payment service enables you to pay, via credit card or eCheck (eCheck fee is \$1.00), the amount due on your Individual Income Tax return or a bill you received from the Department, or to make an Individual Estimate installment payment or an Application for Automatic Extension of Time to File payment (IT-9). More than 14,600 taxpayers used IN-ePay in 2003.

NOTE: As of October 16, 2003, IN-e-Pay no longer accepts Discover or American Express. **You may still use these two major credit cards, however, through the Department's toll-free telephone payment option at 1-866-729-4682.**

Electronic Filing Methods

Check the Status of Your Refund Online

To check your Individual Income Tax refund status with the Indiana Department of Revenue, you must have the following information:

- Social Security Number
- Tax year of return
- Dollar amount claimed on the return

Electronic IRP Processing

Indiana IRP carriers can now file their IRP transactions electronically! Using this service will allow you to process, pay, and print your IRP credentials without ever leaving your home or office.

Form BT-1 online filing

File the Business Tax Application Form BT-1 online. Using this service should reduce the time it takes to register with the Indiana Department of Revenue for the various tax types.

Corporate Income Tax Online Form Calculation

Taxpayers may use the Internet to input their forms IT-20, IT-20SC, IT-20S, IT-20NP, and IT-65. Returns are printed with a barcode in the upper right-hand corner and should be mailed in to the Department. See *Two-Dimensional Barcodes* for more details.



Individual Income Tax Internet Filing (I-File)

This program allows you to file your IT-40, IT-40EZ, IT-40PNR and IT-40RNR directly through the Internet! Nearly 45,000 taxpayers did so in 2003. I-File allows you to make a partial or total payment by using a major credit card. If you don't want to electronically file or make a payment online, use this program to prepare your return and print it out and mail it to the Department of Revenue.

Federal/State Electronic Filing Program (e-file) - Individual Income Tax

Individuals who use a tax practitioner to prepare their Individual returns can file both state and federal returns via the Federal/State Electronic Filing Program. This is the tenth year that Indiana has participated in this program. Over 810,000 Hoosiers took advantage of the program in 2003.

Federal/State Online Filing - Individual Income Tax

This filing initiative offers the same benefits as Federal/State Electronic Filing except it can be done from your home computer. 192,000 Indiana taxpayers participated in Online Filing in 2003.

Federal/State TeleFile Program - Individual Income Tax

Individuals who traditionally file "EZ" forms may be able to file both their Federal and Indiana tax returns during one, toll-free telephone call. Participation is by invitation only - you have to receive both a Federal TeleFile and an Indiana TeleFile package in the mail. Indiana Taxpayers who have received a Federal TeleFile Tax Package but not an Indiana Tax Package may contact the Indiana Department of Revenue (317-232-2240) for the Indiana TeleFile Tax Package.

Nearly 69,000 Indiana taxpayers filed their state taxes with TeleFile in 2003. There is also a direct deposit option for refunds.

Two-Dimensional Barcodes

This filing initiative is currently being offered through our I-File Program and through many tax preparers in Indiana. It is yet another tool the Department is using to increase processing accuracy and efficiency ... and get your refunds out faster! Basically the program puts a barcode on a computer prepared tax return. We are then able to scan the barcode, just like they do in most retail stores everyday, and eliminate data entry from the process. This is the fourth year we have used this technology. As a matter of fact, Indiana is the first state in the country to apply this technology to tax return processing! Over 565,000 barcoded returns were processed in 2003.